



The Seattle Canoe and Kayak Club

Board Meeting – January 16, 2024, 7:00 pm

FINAL MINUTES, Online meeting

Attendance: Tracy Landboe (TL), Justine Barton (JB), Steven Wort (SW), Tami Oki (TO), Jason Coffman (JC), Gerrie Hashisaki (GH), Liz Graf-Brennen (LG), Karla Ogle (KO), John Cross-Whiter (JCW), Becky Bronstein (BB), Eli Holmes (EH), Julie Roberts (JR), Guest - Sebastian Wilson (SW)

AGENDA

1. Review Agenda, Steve – 7:08pm
2. Minutes – 7:08 pm December minutes accepted with minor changes.
3. Live Agenda, Committee Chairs – 7:10 pm
 - a. Finance, Gerrie - GH reported she is getting caught up on financials. She noticed an unusual expenditure which Tami found to be in error (\$8,992) that should have been from Mt Baker – fixed in Dec so should show up when receive. Due to coding errors.
Total fund balances Oct \$45,774 and Nov \$33,644. Likely low balance due to coding error.
GH was not able to locate new equipment expenditures in the expanded general ledger ranging from \$65 – \$630. TO asked for a list of these expenditures to find out if they were miscoded.
Another error resulted in higher par fees for the regatta. SCKC kids racing in our regattas should not have a par fee. Outside paddlers should have a 3% fee. We need to take a closer look at the numbers to make sure par fees were assessed correctly.
The November funds include most of the costs for the new boathouse racks, the remainder will come out of the December funds.
GH asked when insurance payments typically come out of our accounts. \$2,260 was paid in November for insurance. JC pulled up the information and numbers to see when payments are due. \$2,500 for insurance premium should be due in December so we need to investigate what was paid in August and November. \$4,900.00 for 2024.
4. Fund Raising, All - 7:27pm TO -- Anonymous donor has given \$15,000 to SCKC. TO will write up a few paragraphs about likely use of the donated funds.
TO still negotiating and awaiting a proposal from Steve Kelly and ACA for using Ted Houk as a selection regatta.
Fundraiser #1 coming up on March 9th – racecourse set up for spring rowing regatta.
TO exploring hosting a November paddling camp as a fundraiser.

- a. Sprint, Karla – About 7 kids are erging in the aqua theater and working out in the cold. The holiday party coaches' gifts were well received.
 - b. Regatta, John - 7:32 pm Needs to review course maintenance list. JCW will meet with SW and TO on course maintenance.
 - c. Boat House, Eli - 7:34 pm Nothing to report.
 - d. Sprint Coaches Association report, Eli -- Online level 1 training for sprint officials being held January 18th and 23rd. Discussion about forwarding the link to the team & membership to see if new people will take the course. New level 2 training may occur prior to the Ted Houk regatta. TO sent out a working link to the group via the chat.
 - e. Membership / Adult, Liz – Two online orientations held with approx. 17 people. Most have completed their paperwork but need to pay for the new year. New adult members will be added to active net and all adult classes currently available. TO will communicate with new members about being added to the classes.
 - f. Communications / Web site / Newsletter, TBD - 7:49 pm TO has not had time to make updates other than provide event dates.
 - g. New Boathouse, All -- TO said work is behind schedule. Optimistic outlook would be March for SCKC to have access to the boathouse, and out of the containers in April. Still site work & interior trim work to be done and switch gear remains behind schedule. Final fire inspection to occur on completion. TO trying to get the City to do a power wash of the boathouse this spring if possible.
5. Green Lake Small Craft Center Report, Tami – New 2024 calendar out this week for review. Working on spring quarter -- scheduled unit 2 coaches training, CPR and first aid training on the 29th. Continuing to work on summer camp coaches and counselor training. Need fill-in coaches during the competition season when coaches are absent. Mark Parrish has started working with the high-performance kids.
6. Officers and Committee assignments for 2024 – All 8:00 pm
- JC brought up the term limits in the bylaws. Maximum of 3 one-year consecutive terms for the 4 officers, to allow opportunities for others. SW noted we would like to make changes but the current club is too small currently to find new leadership candidates. The hope is to make changes in the next year or two as the new boathouse ramps up and membership increases.
- Proposal to carry on the set of 2023 officers into 2024. GH noted we have not asked whether anyone who would like to take on one of the positions in 2024. JR said not yet comfortable taking on a leadership role. SW asked if anyone would be interested in sharing/learning about a new role for example BB learning about new membership with LG as a mentor.
- SW proposal 2024: Tracy secretary (TL), Gerrie treasurer (GH), Justine vice-president (JB) , and Steve W president (SW). KO proposed and JCW seconded the proposal. Everyone voted to accept the proposal as stated and emphasized we will look for new candidates for next year.

We all need to take on the maintenance requirements for the racecourse set up and take down plus trimming activities. Document and share this information. EH suggested having people to show up earlier for additional training on the set up. Be intentional about training new volunteers on specific tasks.

7. Subcommittee assignments

Fundraising – all

Sprint - KO

Regatta – JCW

Boat House – EH, TO, shadowed by Julie

Sprint Coaches Association – EH

Membership – Liz with Becky shadowing

Communications newsletter, website, and social media – All

New Boathouse – SW and TO

Other business – 8:10 pm

Discussion about coaches coming briefly to the Board meetings (esp. in-person in new boathouse) to provide an informal report and update towards the start of the meeting.

Possible additional subcommittees going forward:

History committee

Social/Community-building committee

GH – Asked for an update on the trailers' repairs and maintenance. TO said both trailers have been completely serviced. New metal floor needed on the trailer before a new paddle box can be installed. We should consider purchasing new equipment with some of the new donated money. \$15k.

Coaches can be asked about equipment needs, then must be discussed and voted on by the board. EH will reach out to coaches Aaron and Andy and adult membership about boat needs going into 2024, also with Margaret about needs of development camp kids.

8. Members need to update their SafeSport training and ACA membership for 2024.

9. Adjourn 8:33 pm

Minutes by Tracy Landboe and Justine Barton.

The mission of the Seattle Canoe and Kayak Club is to promote competitive and recreational canoeing and kayaking, by providing coaching and training in a fun, safe, and supportive environment to develop the sport and encourage sportsmanship, integrity, and community.