



The Seattle Canoe and Kayak Club

Advisory Council Meeting Minutes – February 3, 2026

7:00 – 8:30 pm

In Person – New Community Boat House meeting room (Zoom option available)

Present: Justine Barton (JB), Becky Bronstein (BB), Tami Oki (TO), Gerrie Hashisaki (GH), Steve Wort (SW), Liz Graf-Brennen (LGB), Jason Coffman (JC), Fredrik Johansson (FJ), Tracy Landboe (TL), Luis Buen Abad (LBA)
Absent: Karla Ogle, Owen Lilleleht, Rich Dashner (RD), Andy Ghizila (AG)

The meeting was called to order by Justine Barton at 7:05 pm.

Approval of the January 6, 2026 minutes was deferred until Gerrie and Andy have a chance to review the sections on Finance (GH) and Boathouse equipment purchases (AG).

JB encouraged all to review the signed 2026 ARC Fiscal Sponsorship Agreement that was sent this week to all AC members.

She reported that two other SCKC documents (the Bylaws and Operating Agreement) that were updated, reviewed and approved by the AC in late 2023 were not signed and finalized at that time. Therefore, our official Bylaws and Operating Agreement remain the 2008 versions. JB will send out the 2023 versions to all AC members for a new round of reviews and approvals so they can be signed and finalized in the next few months.

1. Finance, Gerrie

We now have December financials; and the year-end Total Fund Balance is \$89,263, \$9,824 more than last year.

However, the questions from last month remain, and new ones have arisen:

- This month's Donations are \$2084, which is usually recorded in the Extended General Ledger (EGL), but there is nothing in the EGL to identify donation source(s) this month.
- The issue with the taxes showed up again in December, but the total is smaller.
- Tami noticed that the Credit Card sweep total figure did not appear accurate for purchases she recalls, so she will look into both the December and November CC Sweeps.
- Tami will finalize both Frostbite Camp and Eric Hughes Regatta numbers. The Pathway of Lights result may be in the Donations number.
- Tami is still working with ACA to get the \$5000 for the Nationals dock purchase.
- We have \$2400 in the Truck Fund.

Actual numbers for 2025:

Total Revenue: \$224,145

Total Expenses: \$214,321

We will look at these numbers more closely for 2026 planning (including equipment purchases) and they may change as the questions that have been raised are resolved.

2. **Fund Raising**, All

The next fundraiser will be Spring Rowing Regatta course setup (Sunday, March 8th) and takedown (Sunday, March 15th).

3. **Youth Sprint**, TO

We have 12 youth paddlers in MWF dryland conditioning and on water Saturdays.

Soren has almost finished onboarding and will be coaching weights.

4. **Masters**, Coaches (LBA)

3-5 masters in dryland training Tuesday and Thursday evenings; about 12 on water Sundays.

Coaches are hoping to hold a marathon canoe class for people training for the May Ski To Sea Relay race in Bellingham.

Considering applying for ACA Club Foster Community Grant – possibly a marathon kayak race with portage in the Seattle area. (ARC provides grant service and support to ACs – see language in the 2026 Fiscal Sponsorship Agreement). Application deadline is March 1st.

Regional/local open water racing season about to start.

5. **Regattas**, Steve/All

ACA Sprint Nationals Lessons Learned: Justine is making progress. Has volunteer/food report from Karla and summary of pre-race planning and Competition Secretary activities from Philip Murphy.

Course maintenance discussions with RAC: Steve is waiting for information from TO.

Would love to get plastic starting platform docks on water for all three 1000, 500, and 200m race distances. Need connectors for the new dock segments.

Action items before Spring Regatta setup (TO):

- Line pulling machine maintenance
- Purchase 2 pairs of waders
- Walk perimeter of course with NW groundskeepers Jesse and Aaron to be sure they don't dump mulch on south end monuments
- In early March check lane line buoys to make sure ropes are tied and buoys are clean

Pending item: Frostbite survey to coaches and athletes (AG)

6. **Boathouse**, Tami

Door trim done by David Riley and just needs varnishing

David also built a countertop

Second paddle rack is up – three more to go

Tami has ordered magnetic tape and tape for label machine

Items on floor being sorted

Next on list is the C4 floorboards (Jason Starkey)

Our small trailer (holds 21-22 singles) is currently in Bellingham and has no floor. Steve Scoggins can install one for \$1600-\$2000. He does excellent work and does not charge us for labor.

AC APPROVAL: The AC voted to approve up to \$2000 for this work on the small trailer, to be charged to repair/maintenance.

7. Membership / Adult, Becky

We currently have 22 members plus 2 more family members

Orientations have been well attended and engaging. Becky will be out of town in March, so will schedule a weekend session if needed

Risk & Release form and Orientation/Rules Acknowledgement have been updated and will be sent out for members to e-sign

Orientation slides are now posted on the website under Membership tab

iCrew will be used to trace SCKC membership requirements, e.g., float test date, risk & release form, etc.

Planning May 16th Open House

Action item: Becky to make flyer for Saturday, May 16th Open House

8. Communications / Website / Newsletter, All

- Tami is sending monthly information via Constant Contact to adult members and youth paddler families
- Thanks, Tami – this is very helpful!
- TO will post summer camp dates and cost on SPR pages
- TO will announce the May 16th Open House in the March Constant Contact
- TO is talking with the City about ways to update and make the SCKC website more user friendly
- Tami, Becky, and Justine have completed email outreach list updates and will ask Liz, Karla and Gerrie to do a final review

9. Green Lake Small Craft Center Report, Tami – 8:00 – 8:15 pm

Automatic door at front entrance is working now

The fire extinguisher and AED have been installed in the boathouse lobby

Tami still working to get the washing machine fixed

Other Business:

- Communication with rowing coaches worked well Sunday – more collegial after coaches' meeting (LBA)
- TO found another radio and dry bag
- GH reported ACA magazine sponsors films of kayak shorts. Some clubs show these films as fundraisers. She will get more information, as the upstairs community meeting room would be a good venue for showing.

Reminders:

There will be an ACA Level 1 Sprint Officials training March 5th, and Level 2 training at Ted Houk

All AC members must complete SafeSport training

SCKC and ACA membership renewals

The meeting was adjourned at 8:15 pm.

Minutes submitted by Liz Graf-Brennen, Secretary

NEXT MEETING: March 3, 2026

The mission of the Seattle Canoe and Kayak Club is to promote competitive and recreational canoeing and kayaking, by providing coaching and training in a fun, safe, and supportive environment, to develop the sport and encourage sportsmanship, integrity, and community.