



The Seattle Canoe and Kayak Club

Monthly Board Meeting Minutes October 17, 2023 7:00 pm (online)

ATTENDEES: Justine Barton, Steve Wort, Gerrie Hashisaki, Liz Graf-Brennen, Karla Ogle, Eli Holmes, Tami Oki, John Cross-Whiter, Jason Coffman, Becky Bronstein

ABSENT: Tracy Landboe, Julie Roberts

NOTE: When emailing the Board use Google Group and add John C-W separately

AGENDA

1. Review Agenda, Steve – 7:00 – 7:05 pm
2. Minutes – 7:05 – 7:10 pm September minutes reviewed and approved, July minutes to be sent out by Justine and reviewed online/tallied this month.
3. Live Agenda, Committee Chairs – 7:25 – 7:50 pm
 - a. Finance, Gerrie – will send out more September numbers after the meeting:

As expected for Fall, class revenues are down and are around 50% below Budget and last year's Actuals. This is a reflection of the Youth Program, as there were few Adults in classes or membership. We should learn more later from Karla. Given that we are double the budgeted Wages (similar to last year's Actuals) and double the budgeted General Expenses (closer to last year's Actuals), we ended up with a \$2,301 loss for September. We still have a Total Fund Balance of \$56,793. Payments expected soon are \$1300 scholarship payment to ARC for the summer, \$900 for Steve's KayakPro, and a \$6300 insurance fee at the end of the year. This is leaving us quite close to the bone wrt to the boathouse interior build out. Hopefully we will be getting some planning numbers soon.

Tami commented that there may be a little more money from regattas like Pacific Cup and Salmon Roe coming in.

Jason stated that the Budget variance is \$8964 for the year thus far, positive.

On the budget sheets Fund-raising v Regatta revenues have been miscoded, so ARC will be rectifying in October. Should see that come into alignment.

2024 Budget has been submitted, and Jason will send it out to Board. PAR fee was negotiated down (\$6300 for 2024) by Jason to avoid overpaying PAR fees next year.

Liz questioned why significant funds remain in the new boathouse account? Tami will ask Sebastian to find out. To Tami's knowledge some of the money is to be used for the container rentals. Reminder that \$6K in that fund is to be retained for the build out.

Jason and Gerrie met with Sebastian about fiscal sponsorship agreement, groundwork for changes were laid over a couple of years, so the agreement is not controversial, and is written more simply and clearly.

FOR NOVEMBER -- Discuss ARC agreement and Bylaws latest document next month. Can we get latest version from Jason?

- b. **Fund Raising, All** – Eric Hughes Regatta November 11th, website updated with google sheets for registration, using Crewtimer again, Tami found place with green and orange tetrahedron marks for race course, \$700 for upgrade. Bham, Gig, Cascade, etc. to attend, usually around 90 paddlers.
Race course set up Sunday, Oct 29th, take down Sunday, Nov 5th. Eric Hughes Regatta Saturday, Nov 11th. Planting required for boathouse mitigation on Sunday, Nov 12th. Tami working with Northwest Grounds Crew for Green Lake Park.
Thanksgiving book sale fundraising idea at “Phinney Books” on Greenwood.
Tami met with Mighty O Donuts for donations.
Eli is going to work with Masters to see about fundraising to purchase new boat(s) sooner than spring.
- c. **Sprint, Karla** – 2 more races this season: Cascade and Erik Hughes. Team is doing teamboat practices 4-6 kids usually at practice, 7 kids on development team and they will join Team for winter conditioning. Anna & Eli & Gerrie have stepped in for Andy (in San Diego until early November). Parent meeting on Friday at 7:30 pm.
Working to order new sportswear and SCKC merch. Casual wear rather than racing gear. Blue Rhino printing, Patagonia via Don’s Group Attire (embroidery)
- d. **Regatta, John** – Eric Hughes info is up on website for entries, Steve & John will set up course early dep on weather. Short course around the 500 m course was popular last year. Have to dig out maps and determine distances. Consider finish line logistics (Jared’s suggestions from last year).
Race Course Maintenance. Steve and John to work this winter (with Tami) on race course annual maintenance program. Need to agree on annual costs with rowing program.
- e. **Boat House, Eli** – Boat repairs ongoing. In Nov Chuck can start on small maintenance items. V7 is missing – Eli to check dungeon. Set aside money for purchasing boats, specific proposal about purchasing 2 Zastera minis/small boats and one larger boat. Question about how easy it is to get parts so can standardize repairs/maintenance. Need rudders usually, and have someone who can make. Question about seats and footbraces. Eli owns the Zasteras and is looking to sell them by Eric Hughes Regatta.
Steve said that in past made list of needs, consulted with coaches, and worked down the list. We won’t have money to purchase boats for some time into the new year. Depends on costs for boathouse buildout.
- f. **Sprint Coaches Association report, Eli** – missed last meeting, Tami said deciding on nationals (Lanier?), SCKC likely bid for 2025, timing for trials. Asked whether Ted Houk could be used for Olympic Hopes Regatta.
- g. **Membership / Adult, Liz** – Tami said 2 new people need orientation, Benji Blank and Johnny Rainy – Gig Harbor kids going to school in area
- h. **Communications / Web site / Newsletter, TBD** – Tami will update calendar for race course take down and Eric Hughes, Eli updated the adults page
- i. **New Boathouse, Tami** – mechanical, electrical and plumbing all going on. Regular public restrooms likely not be ready for Eric Hughes.
Focus Racks (Paul) came out to measure new boathouse and Massart. Uprights already existing can be re-used. Can use plate that retrofits horizontal components.

Meeting with Nancy Alice to work out possible configurations. Andy and Aaron met with rowing and Tami about space for sailing and weights room. New equipment discussed w rowing covering 80%.

Once have layout, can get costs from Focus Racks. They no longer do installations due to insurance costs. Combine shipping with rowing's order.

4. **Green Lake Small Craft Center Report, Tami** – Anna coaching working out well, Aaron & Andy (in San Diego) taking off through Pan Am Games. Mark Parrish is considering coming back to coach – might be attractive for seniors. Hoping Margaret will continue next summer. Stand up paddle boards being assessed (very popular) – looking to continue that grant from Washington State Parks. Need to work on coaching consistency going forward. College-aged kids from around here are all on the paddling team schedule – need other options.

5. Other business –

Gerrie – When will rowing position come into effect? Tami -- Hoping for January. Gerrie -- Feel we need to add to membership of Board. Tami -- There will be a meeting on Friday night with parents. Will see if some parents might be interested.

Karla – Mark calendar with holiday party Saturday, December 9th

6. Adjourned 8:40 pm

***These minutes prepared by Justine Barton

The mission of the Seattle Canoe and Kayak Club is to promote competitive and recreational canoeing and kayaking, by providing coaching and training in a fun, safe, and supportive environment to develop the sport and encourage sportsmanship, integrity, and community.