

## **SCKC meeting minutes March 15, 2022**

### **ONLINE via Zoom hosted by Steve Wort.**

Attendance: Justine Barton (JB), Liz Graff Brennen (LG), Tracy Landboe (TL), Karla Ogle (KO), Gerrie Hashisaki(GH), Jason Cofman (JC), Ben Dietz (BD), Eli Holmes (EH), Tami Oki (TO), Kathryn Orr (KOR), Steven Wort (SW).

Meeting started by the host at 7:10pm

Live agenda –

**Finance report GH** - I received the January financials and final funds report of last year. We have a total fund balance of \$12,879.00, this may include an error from last summer's numbers. ARC credited us \$1,000.00 more than I can account for. Compared to the budget our numbers do not make sense. However, I do not think it really matters and we should cautiously proceed watching our numbers month to month. Now we are in the black. SW asked if these are the numbers Jason put together and Jason said yes these are those budget numbers, but they are a guess based on prior years. JC agreed the actuals are more important than the budget which is based on historical dollars. GH stated the January revenue numbers make no sense. GH and JC agreed to work on looking at the reports we used to get from ARC and are no longer receiving. JC would like to follow up with ARC to make sure we get the numbers that we should. SW mentioned some older reports which included 4 reports looking at the budget. JC noted we are currently only getting 2 reports from ARC

**Fundraising report – JB** nothing specific to fundraising to report. Did find out costs for the speed stroke pro ergometer. We could get a \$200.00 off per erg... which would make them \$2,360.00 each due to shipping and tax. They are pricey. The compact version would be around \$4,500.00 more. Overall, we should budget towards the cost of purchasing 2 – 3 for next year or when funds and space are available.

**Sprint Team report – KO** reported we currently have six to seven paddlers on the water every day. TO added everyone is heading to the race to the cookies in 2 weeks followed by paddlers cup on April 23<sup>rd</sup>.

**Membership report– LG** We had our first online orientation with 6 people, and it worked well. The PowerPoint was good. Will consider doing it again online. Eli asked now that the mask mandate is dropped will we be getting keys again? JC responded they need to make some decisions about keys now no answer at this time. TO clarified masks are required at the facility until April 4<sup>th</sup>. JC reported having members with facility access without city of Seattle employees present and in control is an issue which we will have to explore and figure out. We need either keys or a better schedule with office staff so people can have access to the facility. The question is for our general membership only.

**Regatta report – TO** has requested an estimate for HereNow race timing system. Kids from OKC will come to our regatta and will paddle with us and then travel up to Bellingham with our team. This means we need to get the big blue trailer fixed up and ready to go for hauling the equipment in June. Real opportunity for our kids by adding paddlers for OKC and Hawaii. There is a push to get more trained officials here in the NW and Ted Houk is the event they are aiming for which is good for us. The training will be online, and Ted Houk is a terrific opportunity for real practice for new officials. All launch drivers

must have SafeSport training for volunteers (15minutes). SW reminded the board all boat drivers must have a Washington boaters driver's license and complete the volunteer safe sport training. Launch drivers, chaperones, food leads should all have the volunteer SafeSport training as well. EH wanted to know if officials need to get the competition license which is \$120.00. TO is looking into this and will follow up. GH asked if we could do a post review of the racecourse put in... while it is still fresh

**New Boat house Report – TO** - No new news.... Nothing is going on. BD mentioned if we could get a link to the City RFP (request for proposal) process then we could follow along to see how it is going and volunteer to check on the process to monitor how it is going. At this point it has not gotten to that point yet. The board agreed it would be great if Ben could keep us posted with updates

**Sprint coaches' association - EH** - Lots of discussion around trials. Registration just ended and should be going out soon. Currently there is no group who can make decisions due to lack of a proper committee. A board was elected and then ACA said they wanted to be in charge and are doing it all over again. So there is still no decision-making body... but it should be done and in place soon.

**Communications report– KOR** has put out a note to all athletes working towards trials so she can build out content around the athletes as trials approach. Also working on a document on how we will go forward with the website. Purpose of new website, goals how we will transition it. Working on this over the next few months. Including brand guidelines etc. Eli mentioned she updated the calendar on the website under events. TO will update the google calendar. Eli added a pdf of the calendar to the website. GH asked if we could update the current website to add classes for example Eli volunteered to update the calendar if needed. A post went up for racecourse set up and one will go up for the take down. KOR also requested images from the Gig harbor race.

**Small craft center report –TO** David Fort will be coaching intro development class. He thinks he can coach up to 15 kids. Plans for our new summer camps include an ecology curriculum being developed by Becky of Earth Gen. There will be around 20 lessons. Margarite Buzzard has agreed to be camp coach lead for our camps this summer. Going forward with the idea, we will be able to do summers camps in addition to the sprint team. I need to get the large trailer repaired and ready for this summer. I have a activity curriculum for a water summer camp for 80 kids that can be done with only 12 pieces of equipment. This is a good model for us and can bring in lots of kids who could become junior team members. Also trying to get all the classes onto active net to generate more participants. Gerrie Hashisaki's class also has 6 to 7 adult participants currently paddling.

**SCKC governance report – SW** waiting for the new agreement between ARC and the council. This agreement is simply a financial agreement and does not supersede our governance. SW requested we all go through the documents and bring our questions to the next meeting. Board members should review the existing operating agreement prior to our next meeting in April. GH reported the RAC has members

who are lawyers that have gone over the language and made corrections which will work well for us. The language includes how funding for the new boathouse will be handled. JC and GH both think they are close to finishing the agreement.

**Virtual retreat update – JB** nothing done at this point.

**Boat house equipment report – TO** finally Nelo is going to deliver the hatches.

**Racecourse Put in Recap – debrief and analysis of racecourse put in.**

TO – Checking on the monuments prior went well there was a good turnout. Good getting the security this allowed us to pick up the trailer Saturday and then he watched it all night and caught a guy with all his spray cans who was planning to tag the trailer. Security is worth it.

SW we could pull out the bad buoys at take out and set up a bag. Elaina started sorting out bad buoys.

SW mentioned one boat can sight in the areas and the second boat can clip on the buoys.

Finish line buoys are the tricky ones. Thursday the racecourse is being surveyed.

Numbered buoys on start, finish and 500-meter lines

We had several new volunteers who learned how to put in the racecourse.

Problems:

Buoys need replacement and could have done more pruning near the monuments

I need to work with the RAC and put together a calendar including replacement for parts of the racecourse. For example, doing 50 buoys at a time.

Ball bags could be more organized, and they are wearing out One bag per lane perhaps

The outboard motor on one of the launches does not lift and will not work in low water lake conditions in the Summer and Fall.

The rails on one of the trailers was not attached and needed repair.

**Other business:**

TL – asked for a list of items from testing, terms, paperwork, SafeSport trainings we are supposed to have in place as advisory council members.

JC – Good start to look at the list and make sure it is up to date will reach out to Sebastian to get in touch with all of us on what is required.

EH-have updated the website with new classes and added things to the sidebar.

**Action Items:**

Review existing operating agreement prior to our next meeting in April.

JC and GH will look at past reports from ARC for comparison to the reduced reporting we are currently getting.

Budget towards kayak ergometers cost \$2,360.00 each

Budget and Schedule maintenance items for racecourse upkeep.

Keys for adult members and boat house access decisions and protocols.

Big blue trailer repair and prep for Bellingham race equipment hauling

Training updates for all volunteers and board members as needed competition license requirements for all race officials for Ted Houk.

SafeSport training information for volunteers

Update Google Calendar

**Meeting adjourned at 8:38pm**